

**IN THE MAHARASHTRA ADMINISTRATIVE TRIBUNAL**  
**.....BENCH**

**DISTRICT :**

A.		B.	APPLICANT
	AND		
C.		D.	RESPONDENT

**DETAILS OF APPLICATION:**

1. Particulars of the applicant:

- (i) Name of the applicant
- (ii) Name of Father/Husband
- (iii) Age of the applicant
- (iv) Designation and particulars of office (name and station) in which employed/or was last employed before ceasing to be in service
- (v) Office address.
- (vi) Address for service of notices.

2. Particulars of the respondent :

- (i) Name of the respondent
- (ii) Name of Father/Husband
- (iii) Age of the respondent
- (iv) Designation and particulars of office (name and station) in which employed.
- (v) Office address.
- (vi) Address for service of notices.

3. Particulars of the order against which application is made:

- (i) Order No.                      With reference to Annexure
- (ii) Date
- (iii) Passed by
- (iv) Subject, in brief.

4. Jurisdiction of the Tribunal

The applicant declares that the subject matter of the order against which he wants redressal is within the jurisdiction of the Tribunal.

5. Limitation :

The applicant further declares that the application is within the limitation prescribed in section 21 of the Administrative Tribunals Act, 1985.

6. Facts of the case :

The facts of the case are given below :-

(Give here a concise statement of facts in a chronological order each paragraph containing as nearly as possible a separate issue, fact or otherwise).

7. Details of the remedies exhausted :

The applicant declares that he has availed of all the remedies available to him under the relevant service rules etc.

(Give here chronologically the details of representations made and the outcome to such representations with reference to the Annexure numbers).

8. Matters not previously filed or pending with any other court :

The applicant further declares that he had not previously filed any application, writ petition or suit regarding the matter in respect of which this application has been made, before any court or any other authority or any other Bench of the Tribunal nor any such application, writ petition or suit is pending before any of them.

In case the applicants had previously filed any such application, writ petition or suit, the stage at which it is pending, and if decided, the list of the decisions should be given with reference to the Annexure.

9. Relief(s) sought :

In view of the facts mentioned in para 6 above, the applicant prays for the following relief(s) :-

[Specify below the relief(s) sought explaining the grounds for relief(s) and the legal provisions, (if any) relied upon].

10. Interim order, if any prayed for :

Pending final decision on the application, the applicant seeks the following interim order :

(Give here the nature of the interim relief prayed for with reasons).

11. In the event of application being sent by Registered post, it may be stated whether the applicant desires to have oral hearing at the admission stage and if

so, he shall attach a self addressed post card / Inland Letter, at which intimation regarding the date of hearing could be sent to him.

12. Particulars of Banks Draft/Postal Order in respect of the application fee.

1. Name of the bank on which drawn
2. Demand Draft No.

Or

1. Number of Indian Postal Order(s)
2. Name of the issuing Post Office
3. Date of issue of Postal Order(s)
4. Post Office at which payable

13. List of enclosures:

- 1.
- 2.
- 3.
- 4.

**VERIFICATION**

I .....(name of the applicant) S/o, D/o, W/o .....,  
age ..... working as .....in the office of .....,  
resident of ....., hereby verify that the contents of paras  
..... to .....are true to my personal knowledge and paras.....to  
..... believed to be true on legal advice and that I have not suppressed any  
material fact.

Signature of the applicant

Date : .....

Place : .....

To,

The Registrar,